

SCUOLA DELL'INFANZIA ITALIANA PARITARIA DI ADDIS ABABA

Prot. 03/24

17 January 2024

FAMILY REGULATION

Parents are informed that registrations are open for the 2024-2025 school year for children who turn three and four years old by December 31, 2024, and need to attend the Italian Private Kindergarten School for at least two years.

Children who are five years old can only access registration if they hold Italian citizenship.

PRE-REGISTRATION

To proceed with registration, parents must fill out a **PRE-REGISTRATION FORM**, available EXCLUSIVELY online at the website www.scuolainfanziaitaliana.com, starting from Monday, January 22, 2024, at 8:00 am until Friday, February 2, 2024, at 12:00 pm.

It is advisable to regularly check the email for any urgent communications until you receive the confirmation of approved registration.

PRE-REGISTRATION DOES NOT GUARANTEE ADMISSION AND ATTENDANCE AT THE ABOVE-MENTIONED SCHOOL.

Families, along with their children, will be invited to the school for an interview to get to know the children and to present our educational and teaching project.

ADMISSION CRITERIA

- Italian citizenship
- Age of the child

EXCESS REGISTRATIONS

If there is a need to draw up a ranking for excess registrations compared to the available places, students will be included in the ranking according to the following priorities, which will entitle them to points as follows:

- Students whose parents have a diploma from the State Italian School (10 points) so that parents can accompany their children throughout the entire educational path
- Students with siblings attending the State Italian School (6 points)

PUBLICATION OF THE LIST OF STUDENTS ADMITTED TO ATTEND THE ITALIAN KINDERGARTEN SCHOOL

The final publication of the lists of students admitted to the kindergarten school will take place by the end of April. After the publication of the list of enrolled students for the academic year 2024/2025, parents of admitted students must proceed with the payments according to the desired options. The following contribution must be paid:

PAYMENTS

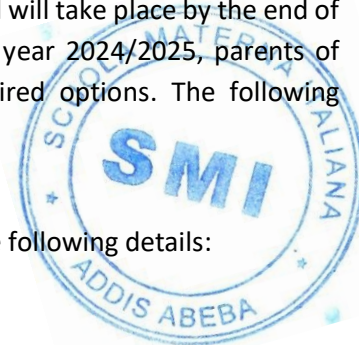
All payments must be made EXCLUSIVELY to the school's bank account with the following details:

Scuola Materna Italiana di Addis Abeba,

Account No. 100000926179

Commercial Bank of Ethiopia.

Bank receipts must be delivered to the secretary's office by the indicated deadlines.



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IMPORTANT: Please indicate the child's Name and Surname in the payment clause.

PAYMENT OF TUITION FEES AND POSSIBLE INSTALLMENTS;

The annual tuition fee for the desired OPTION can be paid in a single installment by May 10, 2023, or in two installments, with the second installment by January 30, 2025.

For a single payment to be made by May 10, 2024:

- **OPTION #1** / 40,000 birr annually for the program from 8:00 am to 1:00 pm;
- **OPTION #2** / 45,000 birr for the program from 8:00 am to 2:00 pm (*supervision and lunch at the parents' expense*);
- **OPTION #3** / 60,000 birr annually for the program from 8:00 am to 4:00 pm;

For payment in two installments:

FIRST INSTALLMENT by May 10, 2024

- **OPTION #1** - 30,000 birr
- **OPTION #2** - 35,000 birr
- **OPTION #3** - 50,000 birr

In addition to the aforementioned amounts, the following **non-refundable** fees must be paid upon admission:

- An enrollment fee of **10,000 birr**.
- Insurance fee of **1,000 birr**.
- Operational notebooks fee of **2,500 birr**.

In the case of the withdrawal of a student who has never attended, 75% of the tuition fee will be refunded, but not the enrollment fee (ETB 10,000.00). If the student attends, NO refund will be given.

STUDENT OBSERVATION:

After registration, following a period of systematic observation of the children, as indicated by the teaching team, which has the authority and obligation to report students with learning difficulties that make it difficult for the student to follow the path of the Italian language educational program, the teaching team, together with the Committee of the Managing Authority of the Italian Private Kindergarten School, will inform the family that it is necessary to reorient the student's education by enrolling them in a school that uses their native language to promote a harmonious educational path in line with the needs of the child and to enhance their individual potential.

This decision will be taken into consideration based on the fact that the Italian language curriculum may not be suitable for the child's needs and requirements. Upon the recommendations of the teaching team, it is possible to retain students in the Preschool for an additional school year in order to consolidate and fully acquire the necessary prerequisites for a successful attendance of the curriculum in the next grade level.

*The President of the Italian Kindergarten School
Michele Graffi*

